



## Ritter Center Position Announcement

### **CURRENT OPENING:**

Ritter Center is currently recruiting for a **Home Nurse and Medical Case Manager**. This is a **Part-time, 20 hour per week, non-exempt** position reporting to the **Director of Whole Person Care**. ***This role is based in San Rafael, CA operating out of our Admin site and requires regular local travel throughout Marin County. Please find full job description below.***

### Schedule:

- 20 hrs/wk flexible based on client convenience and nurse availability
- Contract is for one year with potential to extend beyond that depending on success of pilot program and funding availability

***ONLY APPLICATIONS WITH A COVER LETTER AND RESUME WILL BE CONSIDERED.***

### **RITTER'S BENEFIT PACKAGES:**

**The Ritter Center is committed to providing a robust additional benefit package to complement compensation. This package includes:**

- Paid holidays
- Vacation and sick time accrual that increases with tenure
- Medical insurance with choice of plans
- Dental insurance
- Vision Insurance
- Life insurance
- Disability benefits
- Flexible spending accounts
- A 401K savings account
- Commuter Programs
- Parking and Travel coverage
- And an Employee Assistance Program

Additionally, the Ritter Center pays 100% of the employee premium for the medical, dental, and life insurance plans. Additional ancillary benefits are added each year as appropriate.

### **Qualifications:**

- Current active RN or LVN license in the state of California
- Current valid driver's license and vehicle

- Work authorization in the US
- Excellent written and verbal communication skills (fluency in Spanish a plus, but not required)
- Computer literacy

**Position Description:**

The Ritter Center, a well-established nonprofit working to end homelessness and provide access to food, medical, behavioral health, and case management services for Marin County's most vulnerable residents, is seeking a registered nurse (RN) or licensed vocational nurse (LVN) to provide intensive in-home and field-based medical support, medication management, health education, and medical case management for a few of our highest-need clients as part of a new grant-funded project. This is an exciting opportunity to help design and build an intensive nurse-led program from the ground up! An ideal candidate will be a self-starter who values patient-centered care, has an understanding of harm-reduction models, competence with patients experiencing substance use disorders and mental illness, and a passion for helping to end the cycle of homelessness.

**Job Duties and Responsibilities:**

Under the supervision of the primary care nurse practitioner and supervising physician, the nurse will:

- Provide intensive in-home support for a very small group of high-needs patients transitioning out of homelessness
- Collaborate with primary care and specialty care providers as well as housing case managers in Ritter's Whole Person Care program
- Create individualized care plans for each client and provide nursing support to help clients meet health, recovery, and socio-emotional goals
- Assist the patients with scheduling and attending primary care and specialty care visits, providing transportation and accompanying the patient to medical appointments to serve as an advocate when appropriate
- Document care plan and encounters in electronic health record

This role requires regular local travel throughout Marin County as needed for home visits and to transport patients to medical appointments in the nurse's personal vehicle. Reimbursement will be provided for all job-related mileage, tolls, and parking expenses. Ritter auto insurance will cover driver during job-related trips.

**TO APPLY:**

***Please follow the instructions on Ritter's Employment page on Indeed to electronically apply for this position. ONLY APPLICATIONS WITH A COVER LETTER AND RESUME WILL BE CONSIDERED.***

***This posting and more details about working with Ritter are also available on the Ritter Center's website.***

***Any questions or comments about Ritter Center's hiring process can be sent to careers @ rittercenter.org***

## **HISTORY AND BACKGROUND:**

Ritter Center's roots date back to the early 1970s, when a federally mandated Families and Children Committee was commissioned by the Marin County Welfare Department to determine the needs of low-income people and to then implement supportive services. These services were eventually established and funded in 1976 through Community Action Marin (CAM). When "War on Poverty" funding diminished, the CAM Emergency Services Program stood to be disbanded. CAM and the Volunteer Center of Marin solicited support through the community's congregations and were instrumental in incorporating as a new nonprofit organization named the Human Concern Center of Marin in 1980. The organization changed its name to Ritter House in 1996, then to Ritter Center in April 2003. Initially, Ritter Center's precursors solely provided safety net services such as clothing, food and showers, laundry and restroom facilities. In the mid-1990s, our organization began providing medical care and case management service and in 2010, Ritter Center began providing behavioral health counseling and permanent supportive housing. Then in 2013, Ritter Center became a Federally Qualified Health Center (FQHC) grantee serving as a Health Care for the Homeless site. In late 2015, Ritter Center launched an intensive outpatient substance use treatment program at two emergency shelters operated by Homeward Bound of Marin. In late 2017, Ritter Center, in collaboration with St. Vincent de Paul and the Marin Housing Authority launched the County of Marin's Whole Person Care pilot program with the goal of creating an evidence-based and outcomes-focused coordinated system of care across health and social sectors to more efficiently and effectively serve Marin County's most vulnerable Medi-Cal beneficiaries.

With this collaborative history and evolving from a small volunteer run grass-roots organization, Ritter Center today employs a highly experienced staff operating under the mission to prevent homelessness and improve the health and well-being of individuals and families who are homeless or low-income by providing a range of culturally sensitive, easily accessible, high quality medical and social services. Ritter Center operationalizes this mission by providing a multitude of integrated multidisciplinary clinical and social services to help Marin's most vulnerable residents improve their physical, mental and emotional health and, for those experiencing a housing crisis, to obtain or retain permanent housing. Community participation and collaboration has always been a common thread throughout Ritter Center's history and has helped shape our programs, purpose and vision.